

# Land Surveyor

DEPARTMENT OF THE INTERIOR  
Bureau of Land Management

## Open & closing dates

🕒 10/12/2018 to 10/22/2018

## Pay scale & grade

GS 12

## Appointment type

Term - TERM not to exceed 13 months; may be extended up to a total of 4 years without re-announcement.

## Service

Competitive

## Salary

\$73,375 to \$95,388 per year

## Work schedule

Full-Time

## Locations

1 vacancy in the following location:

### Salt Lake City, UT

1 vacancy

## Relocation expenses reimbursed

No

## Telework eligible

No

## This job is open to



### The public

U.S. citizens, nationals or those who owe allegiance to the U.S.

## Announcement number

UT-DEU-2019-0003

## Control number

513676400

## Duties

### Summary

**Explore a new career with the BLM - where our people are our greatest natural resource.** For additional information about the BLM, please visit [Our website](http://www.blm.gov/) (<http://www.blm.gov/>)

This position is located in Salt Lake City, Utah. Information about Salt Lake City and the surrounding area can be found at [Salt Lake City, UT](http://slchamber.com/) (<http://slchamber.com/>)

## Responsibilities

This position serves as a Land Surveyor in the Utah State Office. Major duties include but are not limited to:

- Performs work that involves establishing, investigating, and reestablishing land and property boundaries.
- Serves as the State Office public relations contact concerning major boundary surveys, land ownership issues, and other legal/technical matters related to Federal interest lands.
- Plans, directs, documents, and guides highly complex surveys and land boundary investigations.
- Designs and collects accurate geodetic data.
- Responsible for research, documentation, collection, and interpretation of administrative and historical records, of both federal and non-federal sources.
- Reviews field notes of surveys in final form from field returns and prepares plats of surveys in near final form.
- Researches and prepares responses to inquiries pertaining to cadastral surveys or official survey records and land ownership.

**Physical Demands:** The work is performed both in field and office settings. The office work is sedentary. The employee may walk, stand, bend and carry light items. The field work is very physically demanding. Field crews work 10 hour days and are required to walk and climb while carrying heavy objects such as survey instruments, tripods, chani saws, digging equipment etc. The incumbent is required to operate dangerous cutting tools and perform strenuous activities such as digging holes and carrying rocks. These field situations require continuous attention to ensure personal safety as well as the safety of the crew.

**Work Environment:** Office work is performed in well lighted, air conditioned or heated rooms. Field work is usually in areas where the terrain varies from nearly level land to mountainous terrain and extreme temperature variables. These locations are often remote with limited vehicular access and wilderness settings. The incumbent must adhere to all safety rules and regulations as prescribed in manuals/supplements or by the designated Safety Officer and take all precautionary steps to ensure the safety and well being of his or her survey crew.

## Travel Required

Occasional travel - At times, travel for field work, meetings and/or training may be required.

## Supervisory status

No

## Promotion Potential

12

## Job family (Series)

### [1373 Land Surveying](https://www.usajobs.gov//Search/?i=1373)

(<https://www.usajobs.gov//Search/?i=1373>)

## Requirements

### Conditions Of Employment

- U.S. Citizenship is required
- Security Clearance/Background Investigation is required.
- Be sure to read the "How to Apply" and "Required Documents" Sections
- You cannot hold an active real estate license; or
- have an interest or hold stocks in firms with interest in Federal Land
- Direct Deposit Required.

You must meet all qualification requirements by the closing date of the announcement.

### Qualifications

**Basic Education Requirement:** This position has a positive education requirement which requires that you A) have a degree in land surveying; or civil engineering with a surveying option/emphasis. The civil engineering major must have included at least 6 semester hours of surveying, 3 semester hours of land law, and 21 additional semester hours in any combination of the following: surveying, photogrammetry, geodetic surveying, geodesy, route surveying, remote sensing, cartography, survey astronomy, land information systems, computer-aided mapping, aerial photo interpretation, and survey analysis and adjustments. **OR B)** have a combination of education and experience --courses equivalent to a major in land surveying or civil engineering as described in paragraph A, plus appropriate experience or additional education. **OR C)** current registration as a land surveyor in a State, territory, or the District of Columbia obtained by written examination. Such registration must have been obtained under conditions outlined in the National Council of Engineering Examiners (NCEE) Unified Model Law for Registration of Surveyors. Applicants wishing to be considered under this provision must show evidence of registration based on successful completion of the written examinations. Registrations granted prior to adoption of a registration law with qualification requirements equivalent to the NCEE Model Law by the State, territory, or District of Columbia are not acceptable under this option. To be considered equivalent to the NCEE Model law, registration laws must include the four options listed within the NCEE Unified Model Law in the section specifying "General Requirements for Registration" as a Professional Land Surveyor.

Experience refers to paid and unpaid experience, including volunteer work done through National Service programs (e.g., Peace Corps, AmeriCorps) and other organizations (e.g., professional; philanthropic; religious; spiritual; community, student, social). Volunteer work helps build critical competencies, knowledge, and skills and can provide valuable training and experience that translates directly to paid employment. You will receive credit for all qualifying experience, including volunteer experience.

**Specialized Experience Requirements:** In order to be rated as qualified for this position, we must be able to determine that you meet the specialized experience requirement-this experience must be documented in your resume.

**In addition to the basic education requirements, to qualify at the GS-12 level you must meet the following:**

**Specialized experience:** Applicants must possess one full year of specialized experience at or equivalent to at the GS-11 level in land surveyor related work. At this level, work assignments require the land surveyor to determine approaches and solutions to land surveying situations involving a variety of complicating factors; using judgement in modifying, adapting, and making compromises within standard guidelines; applying standard practices to new situations, relating the work to precedents, and communicating project status and with interested parties. Examples: coordinate with interested parties as chief of parties or project managers, manage complex and complicated cadastral survey or resurvey projects using a variety of survey equipment, including total stations, data collectors, handheld calculators, and GPS receivers; prepare written reports describing unique problems encountered with recommendations for solutions for management to make proper decisions.

Please see “**Required Documents**” of this announcement.

**IN DESCRIBING YOUR EXPERIENCE, PLEASE BE CLEAR AND SPECIFIC. WE WILL NOT MAKE ASSUMPTIONS REGARDING YOUR EXPERIENCE.**

Your resume must contain enough information to show that you meet the specialized experience as defined in the announcement. In addition, your responses to the questions must be adequately reflected in your resume.

## Education

### Additional information

SELECTIVE SERVICE: Male applicants born after December 31, 1959, must certify that they have registered with the Selective Service System, or are exempt from having to do so under the Selective Service Law. To register or verify your registration go to the [Selective Service System](http://www.sss.gov/default.htm) (<http://www.sss.gov/default.htm>) website.

The Bureau of Land Management has determined that the duties of this position are suitable for telework only during an emergency or natural disaster.

This position may require completion of a one year probationary period.

Travel and relocation expenses **will not** be paid by the Department of the Interior. Any travel, transportation and relocation expenses associated with reporting for duty in this position will be the responsibility of the selected employee.

**Placement Policy:** This job opportunity announcement may be used to fill additional vacancies.

**Career Transition Assistance Plan (CTAP)/Interagency Career Transition Assistance Program (ICTAP):** CTAP provides eligible surplus and displaced Federal competitive service employees with selection priority over other candidates for competitive service vacancies. Information about CTAP/ICTAP eligibility is available from OPM's Career Transition Resources website at [CTAP](http://www.opm.gov/policy-data-oversight/workforce-restructuring/employee-guide-to-career-transition/) (<http://www.opm.gov/policy-data-oversight/workforce-restructuring/employee-guide-to-career-transition/>) or [ICTAP](http://www.opm.gov/policy-data-oversight/workforce-restructuring/employee-guide-to-career-transition/) (<http://www.opm.gov/policy-data-oversight/workforce-restructuring/employee-guide-to-career-transition/>)

. If your agency has notified you in writing that you are a surplus or displaced employee eligible for CTAP consideration or that you are a displaced employee eligible for ICTAP consideration, you may receive selection priority if: 1) This vacancy is within your CTAP/ICTAP eligibility; 2) You apply under the instructions in this announcement; and 3) You are found well-qualified for this vacancy. You must provide proof of eligibility with your application to receive selection priority. Such proof may include a copy of your written notification of CTAP/ICTAP eligibility, or a copy of your separation personnel action form. CTAP and ICTAP eligibles will be considered well qualified if they receive a minimum score of **well qualified** based on the rating criteria used for this position.

Reemployment Priority List (RPL): The RPL is the mechanism agencies use to give reemployment consideration to their former competitive service employees separated by a RIF or who have fully recovered from a compensable injury after more than one year. If you are currently on a Reemployment Priority List, you may be given priority consideration.

## How You Will Be Evaluated

After the vacancy closes, a review of your application will be made to ensure you meet the basic qualification requirements. Your rating will be based on your responses to the Job Specific Questionnaire and the information stated in your resume. If you meet the qualification requirements, your application will be placed in one of three categories: Best Qualified, Well Qualified, or Qualified. Within these categories, applicants eligible for veteran's preference will receive selection priority over non-veterans. In addition, interviews may be conducted for this position. The interviews may be conducted on a pass/fail basis or may be scored. The job specific questions relate to the following knowledge, skills and abilities required to do the work of this position.

- (1) Knowledge of the legal principles that apply to surface and subsurface ownership and property boundary control, and commonly accepted technologies used to conduct cadastral surveys and process survey data.
- (2) Ability to analyze existing survey records and geodetic data to enter precise coordinate data and attributes into the Geographic Data Coordinate Data Base (GCDB).
- (3) Ability to research, analyze, document, and collect existing survey, land status, title information, and geodetic data to create Special Instructions, prepare survey records and present information orally and in written documents.

(4) Knowledge of Cadastral Survey concepts, legal requirements, policies, and practices to review survey records, analyze existing survey records and provide technical assistance and training to others.

On-line Questionnaire: Please make sure that your responses to the on-line questionnaire are supported in your resume.

To preview questions please [click here](#)

(<https://jobs.monstergovt.com/blm/vacancy/previewVacancyQuestions.hms?orgId=3&jnum=121489>)

## Background checks and security clearance

### Security clearance

[Public Trust - Background Investigation](#)

(<https://www.usajobs.gov/Help/faq/job-announcement/security-clearances/>)

### Drug test required

No

## Required Documents

In addition to the online application (resume and responses to the questionnaire), you may be required to submit the following forms as applicable. **Failure to provide the applicable required documents will result in no further consideration for this vacancy:**

**If you are claiming Veterans' Preference**, you should indicate the level of Veterans' Preference you are claiming on your resume. **If you are claiming 0-point Sole Survivorship Veterans' Preference (SSP)**, please provide the documentation you received granting this preference. **If you are claiming 5-point Veterans' Preference**, you must submit a copy of your Member 4 DD-214, Certificate of Release or Discharge from Active Duty, showing your character of military service. **If you are claiming 10-point Veterans' Preference**, in addition to the Member 4 copy DD-214, you must submit documentation that supports your claim (e.g., an official statement from the Department of Veterans Affairs or from a branch of the Armed Forces certifying the existence of a service-connected disability; or receipt of a Purple Heart). Missing documentation may result in a change or removal of your claim for Veteran's preference. Additional information on Veterans' Preference can be found in the [VetGuide](#) (<http://www.fedshirevets.gov/hire/hrp/vetguide/index.aspx>)

**If you are currently on active military duty**, you must provide certification from your command that you are expected to be discharged or released from active duty service in the armed forces under honorable conditions not later than 120 days after the date your application is submitted. Additional information for active duty military can be found at [VOW Act](#) (<https://www.chcoc.gov/transmittals/TransmittalDetails.aspx?TransmittalID=4881>)

**College Transcripts:** This position has an educational requirement. You **must** submit a copy of your college transcripts and/or a list of college courses that include hours and grades. All qualifying education must have been obtained in an accredited college or university recognized by the U.S. Department of Education. You can verify accreditation at <http://www.ed.gov/admins/finaid/accred/index.html> (<http://www.ed.gov/admins/finaid/accred/index.html>)

Unofficial transcripts are acceptable at the time of application. If you are selected, official transcripts will be required prior to appointment date. If your degree is from a Foreign Institution [See Foreign Education](#) (<http://www.opm.gov/qualifications/policy/ApplicationOfStds-04.asp>)

**Career Transition Assistance Program (CTAP) or Interagency Career Transition Assistance Program (ICTAP) eligibles:** Documentation verifying your CTAP/ICTAP eligibility - this includes a copy of the agency notice and your most recent SF-50 noting current position, grade level and duty location.

You may submit your documents either via Auto-Requested Fax or by uploading your documents from your USAJOBS Profile. **Auto-Requested Fax:** allows you to submit required documentation that will be electronically displayed along with your resume. The opportunity to do this will be provided during the application process by a pop-up message option to generate an auto-requested fax cover sheet. **Uploading Documents:** Instead of faxing your documents you may use the uploading procedures thru Applicant Manager. **Do not use both options.** Hard copy paper supplemental documents, submitted without prior Human Resources approval, will be considered as an incomplete application. Required documentation must be submitted by 11:59 p.m. Eastern Time, on the closing date of this announcement.

### If you are relying on your education to meet qualification requirements:

Education must be accredited by an accrediting institution recognized by the U.S. Department of Education in order for it to be credited towards qualifications. Therefore, provide only the attendance and/or degrees from [schools accredited by accrediting institutions recognized by the U.S. Department of Education](#) (<http://www.ed.gov/admins/finaid/accred/>)

Failure to provide all of the required information as stated in this vacancy announcement may result in an ineligible rating or may affect the overall rating.

## Benefits

A career with the U.S. Government provides employees with a comprehensive benefits package. As a federal employee, you and your family will have access to a range of benefits that are designed to make your federal career very rewarding.

- [Benefits for federal employees](https://www.usa.gov/benefits-for-federal-employees#item-36407)  
(<https://www.usa.gov/benefits-for-federal-employees#item-36407>)
- [Healthcare insurance](https://www.opm.gov/healthcare-insurance/)  
(<https://www.opm.gov/healthcare-insurance/>)
- [Pay and leave](https://www.usajobs.gov/Help/working-in-government/pay-and-leave/)  
(<https://www.usajobs.gov/Help/working-in-government/pay-and-leave/>)

To explore the major benefits offered to most Federal employees, visit the Office of Personnel Management's website at [Federal Benefits at USAJOBS](http://www.usajobs.gov/El/benefits.asp)  
(<http://www.usajobs.gov/El/benefits.asp>)

Eligibility for benefits depends on the type of position you hold and whether your position is full-time, part-time, or intermittent. Contact the hiring agency for more information on the specific benefits offered.

## How to Apply

To receive consideration for this position, you must provide a complete Application Package, which includes ALL of the following items:


1. Your responses to the Assessment Questionnaire; **AND** 2. Your resume - **Resumes must show relevant experience and other information.** Your resume must list your education and work experience including the dates (mm/dd/yy) of each employment along with the number of hours worked per week and salary information. Your resume will be used to validate your responses to the assessment tool(s). You are welcome to submit a cover letter (optional). If you wish to do so, please upload it with your resume as one document; **AND** 3. Applicable supporting documents specified in the Required Documents section of this job announcement.

Click on the button "Apply Online" and login to MY USAJOBS. If you haven't already registered with USAJOBS, the system will require you to create a user name and password, complete a questionnaire and upload, paste or type a resume into USAJOBS. If you have already registered with USAJOBS and forgot your login information, select the "Did you forget your username and/or password" link from the right side menu.

Your application package must be submitted by 11:59 PM Eastern Time by the closing date of this announcement.

If applying on-line poses a hardship for you (i.e. you do not have access to the internet) you must contact us prior to the closing date of the announcement for an alternative method of applying.

### Agency contact information

 Sheramie Nelsen

#### Phone

[801-539-4188](tel:801-539-4188)

#### Fax

000-000-0000

#### Email

[smnelsen@blm.gov](mailto:smnelsen@blm.gov)

[Learn more about this agency](#)

#### Address

Bureau of Land Management  
BLM Utah State Office, UT-953  
440 West 200 South  
Salt Lake City, Utah 84101  
United States

### Visit our careers page

Learn more about what it's like to work at Bureau of Land Management, what the agency does, and about the types of careers this agency offers.

<https://jobs.monstergovt.com/blm/vacancy/preview.hms?orgId=3&jnum=121489#overview/>  
(<https://jobs.monstergovt.com/blm/vacancy/preview.hms?orgId=3&jnum=121489#overview/>)

### Next steps

After the vacancy announcement closes you will be notified of the status of your application as the qualification review process is conducted. You may also check the status of your application by viewing your MY USAJOBS account.

## Fair & Transparent

The Federal hiring process is setup to be fair and transparent. Please read the following guidance.

## Equal Employment Opportunity Policy

The United States Government does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy And gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor.

- [Equal Employment Opportunity \(EEO\) office at OPM](https://www.opm.gov/about-us/our-people-organization/support-functions/equal-employment-opportunity/)  
(<https://www.opm.gov/about-us/our-people-organization/support-functions/equal-employment-opportunity/>)
- [Office of Equal Opportunity](http://www.eeoc.gov/eeoc/internal_eeo/index.cfm)  
([http://www.eeoc.gov/eeoc/internal\\_eeo/index.cfm](http://www.eeoc.gov/eeoc/internal_eeo/index.cfm))

## Reasonable Accommodation Policy

Federal agencies must provide reasonable accommodation to applicants with disabilities where appropriate. Applicants requiring reasonable accommodation for any part of the application process should follow the instructions in the job opportunity announcement. For any part of the remaining hiring process, applicants should contact the hiring agency directly. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

A reasonable accommodation is any change in the workplace or the way things are customarily done that provides an equal employment opportunity to an individual with a disability. Under the Rehabilitation Act of 1973 the Equal Employment Opportunity Commission (EEOC) must provide reasonable accommodations:

- An applicant with a disability needs an accommodation to have an equal opportunity to apply for a job.
- An employee with a disability needs an accommodation to perform the essential job duties or to gain access to the workplace.
- An employee with a disability needs an accommodation to receive equal access to benefits, such as details, training, and office-sponsored events.
- [Disability Employment - Reasonable Accommodations](https://www.opm.gov/policy-data-oversight/disability-employment/reasonable-accommodations/)  
(<https://www.opm.gov/policy-data-oversight/disability-employment/reasonable-accommodations/>)
- [How to contact an agency](https://www.usajobs.gov/Help/how-to/application/agency/contact/)  
(<https://www.usajobs.gov/Help/how-to/application/agency/contact/>)

## Legal and regulatory guidance

### [Financial suitability](https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/financial-suitability/)

(<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/financial-suitability/>)

### [Privacy Act](https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/privacy-act/)

(<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/privacy-act/>)

### [Selective Service](https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/selective-service/)

(<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/selective-service/>)

### [Social security number request](https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/social-security-number/)

(<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/social-security-number/>)

### [Signature & False statements](https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/signature-false-statements/)

(<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/signature-false-statements/>)

### [New employee probationary period](https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/probationary-period/)

(<https://www.usajobs.gov/Help/working-in-government/fair-and-transparent/probationary-period/>)