

UTAH COUNCIL OF LAND SURVEYOR'S SCHOLARSHIP APPLICATION FORM

Effective: November 1, 2014

ELIGIBLE STUDENTS:

Applicants must be a resident of The State of Utah and studying curriculum leading to a career in the Land Surveying profession. Applicant must intend to take the Fundamentals of Surveying (FS), Principles and Practice of Surveying (PS), and the State final exam for licensure in the State of Utah as a Professional Land Surveyor.

ELIGIBLE INSTITUTIONS:

Eligible institutions include any public or private, accredited institution located within the State of Utah, whose curriculum is approved by the Utah Council of Land Surveyors Education Committee.

AMOUNT OF THE SCHOLARSHIP(S):

The quantity and value of the scholarship(s) will be determined each year by the Executive Board of the Utah Council of Land Surveyors, (UCLS,) after receiving recommendations from the Education Committee serving under the Executive Board. The Executive Board will establish the number of scholarships, and the amount of each scholarship, for the year following their term in office on or before December 31 of the year they each leave office. They will announce their intentions during the installation banquet at the annual convention.

APPLICATION PROCESS:

Interested applicants may apply by completing a UCLS Scholarship Application Form. The completed and signed application form, accompanied by a transcript of all undergraduate work completed, must be received at the office of the UCLS, on or before June 1, to be eligible for consideration. Additionally, two letters of reference from employers or supervisors in the field of land surveying, and a statement from the applicant specifying their educational and career goals, must be included.

SELECTION:

The UCLS Education Committee will evaluate all applications received and forward their written recommendations to the Executive Board on or before June 30. The Executive Board will act on the recommendations in a Board Meeting on or before July 30.

The UCLS Education Committee and the Executive Board will evaluate each applicant on:

- 1) their level of academic achievement,
- 2) their financial need as determined by the financial aid section of the application,
- 3) their employment within a company that is presently engaged in the practice of land surveying,
- 4) their letters of recommendation received, and
- 5) their statement of education and career goals.

AWARD NOTIFICATION:

Notification regarding the results of the application will be sent, via U.S. Mail, to the successful recipient(s) before August 20. The recipient(s) will be required to sign, acknowledge, and return a copy of the award notice that the scholarship funds will be used as specified. The recipient(s) are encouraged to attend the annual installation banquet or chapter meeting where they may be recognized by UCLS.

DISBURSING OF MONEY:

A check in the name of the recipient(s), containing one half of the scholarship award will be drawn on the UCLS Education Fund Account and sent to the successful recipient(s). Scholarship recipient(s) who do not maintain a B or higher average during the semester will forfeit the remainder of his/her scholarship. A transcript of grades must be submitted to the State Chair before the remaining disbursement will be issued. Additionally, checks will be issued by UCLS only after verification of registration for enrollment has been completed.

SCHOLARSHIP FUND USES:

Scholarship money received may only be used for payment of tuition of classes required to complete an accredited program in the pursuit of an Associates Degree or Bachelor Degree in the field of Land Surveying.

PUBLICITY:

The UCLS will provide annual notice of the UCLS Scholarship Program to all eligible educational institutions within the State of Utah, including rules, regulations, and applications forms. When a scholarship is awarded, the UCLS Public Relations Committee, under the direction of the Executive Board will provide publicity through the media and other sources.

MANAGEMENT OF THE SCHOLARSHIP FUNDS:

The UCLS Scholarship Funds will be placed in a dedicated interest-bearing account under the direction of the Executive Board of UCLS. In addition to donated funds, scholarship award(s) is/are limited to the interest generated by the fund. The principal, within the fund, may not be used to award scholarship. The Executive Board, under the direction of the State Chair will be responsible for an annual scholarship fund report in December prior to the completion of the Chair term and available for the Chair Elect.

EDUCATION COMMITTEE GUIDELINES FOR EVALUATING AND AWARDING SCHOLARSHIPS

The charge of the Education Committee is to evaluate and recommend to the Utah Council of Land Surveyor's Executive Board applicants who meet the criteria for the awarding of scholarships.

The committee will meet as often as is necessary to discuss and evaluate the scholarship applicant information. Additional meetings during May, may be held at the discretion of the education committee chairperson based upon the number of applications and the information presented by each applicant.

The committee must consist of at least five licensed land surveyors appointed by the UCLS Executive Board. Additional members may be added as needed. The committee will rate each applicant and recommend those most qualified to the Executive Board.

The Education Committee will follow the guidelines in the UCLS Scholarship Requirements in making their selections. Any member of the committee that has personal or business interests with any candidate should abstain from participating in the official recommendations of that candidate to the Executive Board, although he/she may express opinions regarding the applicant during committee evaluations and discussions.

A vote of the committee in behalf of each applicant will be taken stating "For, Against, or Abstain" from each committee member. The committee must rank each candidate in order of most qualified to least qualified. The vote and ranking will be forwarded to the Executive Board. The review and vote must be prepared and sent to the Executive Board in writing on or before June 30.

College of University you plan to attend:

1) _____ City _____ State _____ Date _____

Significant High School Activities you have completed: _____

Significant University or College Activities you have completed: _____

List community and work experiences: _____

Describe your educational, career and personal goals: _____

Describe you financial needs (attach a separate sheet, if needed): _____

Letters of Recommendation enclosed are from:

Certification:

I certify that all information I have provided on this form is true and complete to the best of my knowledge. If requested, I agree to give proof of the information on this application. I understand that selection committees may review information on this form, my transcripts, and my needs for financial assistance based on an application for financial aid. I give permission for selection committees to contact high school, college or university officials for additional financial and/or academic information. If selected to receive a scholarship, I give permission for a publicity release.

Signature of Applicant

Telephone (Area Code/Number)

Date
